

**American Legion Auxiliary Winter Park Memorial Unit 112
General Meeting Minutes**

April 9, 2013

The April general meeting of the American Legion Auxiliary Unit 112 was called to order at 7:06pm by President, Marge Berrios. It was agreed that due to the low attendance we would dispense with the formal opening.

Members in attendance included:

Marge Berrios

Nell Colbert

Debi Shannon

Nell confirmed that we have a quorum for this meeting and Marge was granted permission to deviate from the printed agenda should the need arise.

Nell Colbert reported that the minutes from the last meeting were emailed to all members. The minutes were also posted on the Unit's YahooGroups site and placed on our unit website. Nell had hard copies of the minutes available at the meeting for review by those who had not received them via email. Debi Shannon moved (seconded by Marge Berrios) that the minutes be approved as written. Motion carried.

Nell Colbert gave the Treasurer's Report showing that we began the month with \$784.98, received income of \$30.03 and had expenses of \$101.14, leaving us with a closing balance of \$713.87 as of the end of the month. Nell reported that we received no additional income and had no expenses since the first of the month. Nell reported that the Treasurer's Report was emailed via the Unit's YahooGroups and was posted on the YahooGroups site. Nell also made hard copies available at the meeting for review by those who had not received the Treasurer's Report via email. Debi Shannon moved (seconded by Marge Berrios) that the Treasurer's Report be filed for audit. Motion carried.

Nell Colbert shared items of correspondence received this month including: flag brochures for our presentation at the Rotary Club meeting. Nell also reminded everyone that the most recent issue of the Department Communiqué has been posted to the Department website.

Nell Colbert did not attend the Post Executive Committee meeting.

COMMITTEE REPORTS:

As each committee's input was given, we reviewed the information needed for our annual reports that are due to District Chairs by 4/15.

- **AEF:** Nell reported that we sent \$23.36 on 12/31/12 and that she will send our final 2012-2013 donation after this meeting.
- **Americanism:** We noted the essay contest, regular recitation of the Pledge of Allegiance during our meeting and that all of our members display the flag at home. Marge will contact Aunita about the report.
- **Cavalcade of Memories:** No report

- **Children and Youth:** We identified our participation in the Post's Halloween party, Christmas in July and the Easter Egg Hunt as well as distributing Halloween coloring books and flyers promoting the Post's party to our schools as events to include on our report. Nell also noted that she produces the newsletter for Cub Scout Day camp each year, spending more than 120 hours over the two week period. Marge will contact Aunita about the detail we identified.
- **Community Service:** Nell reported that we have taken 25 pounds of can pull tabs to the Ronald McDonald House. Marge will contact Aunita about the report.
- **Constitution and By-Laws:**
- **Education:** Debi will complete this report that will include our Reading Rockets program for our two schools, our Box Tops for Education collection, our soup can label collection, our school supply and food drives for our schools and the two goody baskets we delivered to our schools for National Education Week. We also need to include our Scholastic Achievement award presented to the 5th graders last May.
- **Girls State:** Marge reported that she has contacted both girls about the orientation meeting.
- **Juniors:** No report
- **Leadership:** Nell will do this report that will include our participation in the ABC Schools, the School of Instruction, the Leadership Correspondence Course and the leadership segments we have conducted during the year.
- **Legislative:** Marge will contact Aunita about this report.
- **Membership:** Nell reported that we are at 112% for the year.
- **National Security:** Marge will complete this report that will reflect the coupons we have clipped for the base in Okinawa.
- **Past President's Parley:** Marge noted that there is no annual report for this area so the teas that we have conducted at the VAMC can be reported under VA & R.
- **Poppies:** Nell reported that she will send the exact figures to Aunita.
- **Public Relations:** Since we don't have a PR chair, Nell will submit the report to show our two presentations for the Orange County East Rotary Club, our support of the History Center and our participation in the Goldenrod Chamber of Commerce. Nell will also highlight our Facebook pages and our website.
- **Veterans Affairs and Rehab:** Marge will contact Nita about this report. We identified the holiday gift baskets for the Veteran families and the clothes/household goods that we donate to the VASH program as items for the report.

LEADERSHIP SEGMENT: The Leadership segment was dropped due to time constraints.

OLD BUSINESS:

- **Fundraising** – Debi reported that she has not yet written the letters to Wal-Mart or the David Maus Foundation.
- **Rotary Club presentation** – Debi noted that she will be out of town and unable to participate so Nell, Marge and Aunita will do the presentation on April 18th. Nell will bring our display board and the brochures. Nell will also pick up flags from

the Post so that the Rotarians can practice folding the flag. The program will consist of a brief flag etiquette presentation and then the hands-on flag folding demo.

- Nominating Committee Report – Nell and Debi met briefly prior to the meeting. The Nominating Committee recommended that with the exception of the Sgt-at-Arms position previously held by Johanna Langis, our 2013-2014 officers be the same as the 2012-2013 officers. The Nominating Committee also nominated Debi Shannon to hold the position of Sgt-at-Arms.
- Poppy Booths for Memorial Day – Marge will contact Joanne Russell to find out about the Oviedo Walgreens.
- Poppy Poster Contest – There was a brief discussion about expanding our contest to Cheney Elementary. Nell will take the poppies left from 2012 to Eastbrook and Cheney along with the rules for the poster contest. Nell will also order the ribbons for the winners.

NEW BUSINESS:

- Constitutional Conference – Nell reminded everyone about the Constitutional Conference on May 11th in Lady Lake.

After everyone made their contributions to the AEF piggy bank, Debi Shannon offered the benediction and Marge Berrios adjourned the meeting at 8:25pm.

Respectfully submitted



Nell Colbert
Secretary-Treasurer

Minutes approved _____

Nell Colbert, Secretary _____

Marge Berrios, President _____